

Tested version since 2021 !

You get this version free for 30 days! Have any question? Mail verkoop@prokassa.nl

Please see below for information about the reusable 30-day WinKassa LICHT POS Software manual

First delete DEMO product and Group for addin your own product

Any Feedback contact: verkoop@prokassa.nl

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WinKassa / WinRetail POS

User Manual

1. System Requirements

- WinKassa.nl Light version 1928
- Compatible with **all Windows versions**, including XP en **Windows 11** .
- **This is an older version Free Demo. You can purchase a lates version** .

2. Installation

1. Open the ZIP file
2. Copy the **BircanWKL** folder to C:\
 - Example: C:\BircanWKL
3. From C:\BircanWKL, locate **BircanWKL.exe** and:
 - Create a **desktop shortcut**, or
 - Pin it to the **taskbar**, or
 - Add it to **favorites**

3. **Reset (DELETE) Sample Data (Products & Sales)** :

The **software includes sample products and product groups** for demonstration purposes. You may review, use, modify, **or DELETE/RESET** them as needed, as described below.

Feedback

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Reset Data !

First create a Backup >>
If you delete data from files, you will no longer be able to restore them!
Now are you sure to delete all selected data?

1 DELETE Product and product group

- ☐ Delete All Products
- ☐ Delete All Product Group

2

- ☐ Delete All Sales Invoice
- ☐ Delete All sales Invoice products
- ☐ Delete all cash transactions
- ☐ Delete All Client List
- ☐ Delete All Supplier List
- ☐ Delete All Purchase Invoice
- ☐ Delete All Purchase Invoice products
- ☐ Delete all TVA rates from the list

3 Click below on hand icon

winKassa.nl

To reset the sample data:

- From the main Admin screen:
 - Go to **Menu 9 – Extra**
 - Select **3 – Data**
 - Select **11 – Reset Data**
- When prompted, select **YES**.
- In the Reset window:
 - 2 – Reset Sales:** Select option 2 and check rows **3, 4, and 5** (orange rows).
 - 1 – Reset Product and Group:** Select the first two yellow rows.
- Click the **red triangle icon** on the right side.
- Confirm again by selecting **YES**.
- You have now re-enabled the 30-day trial again

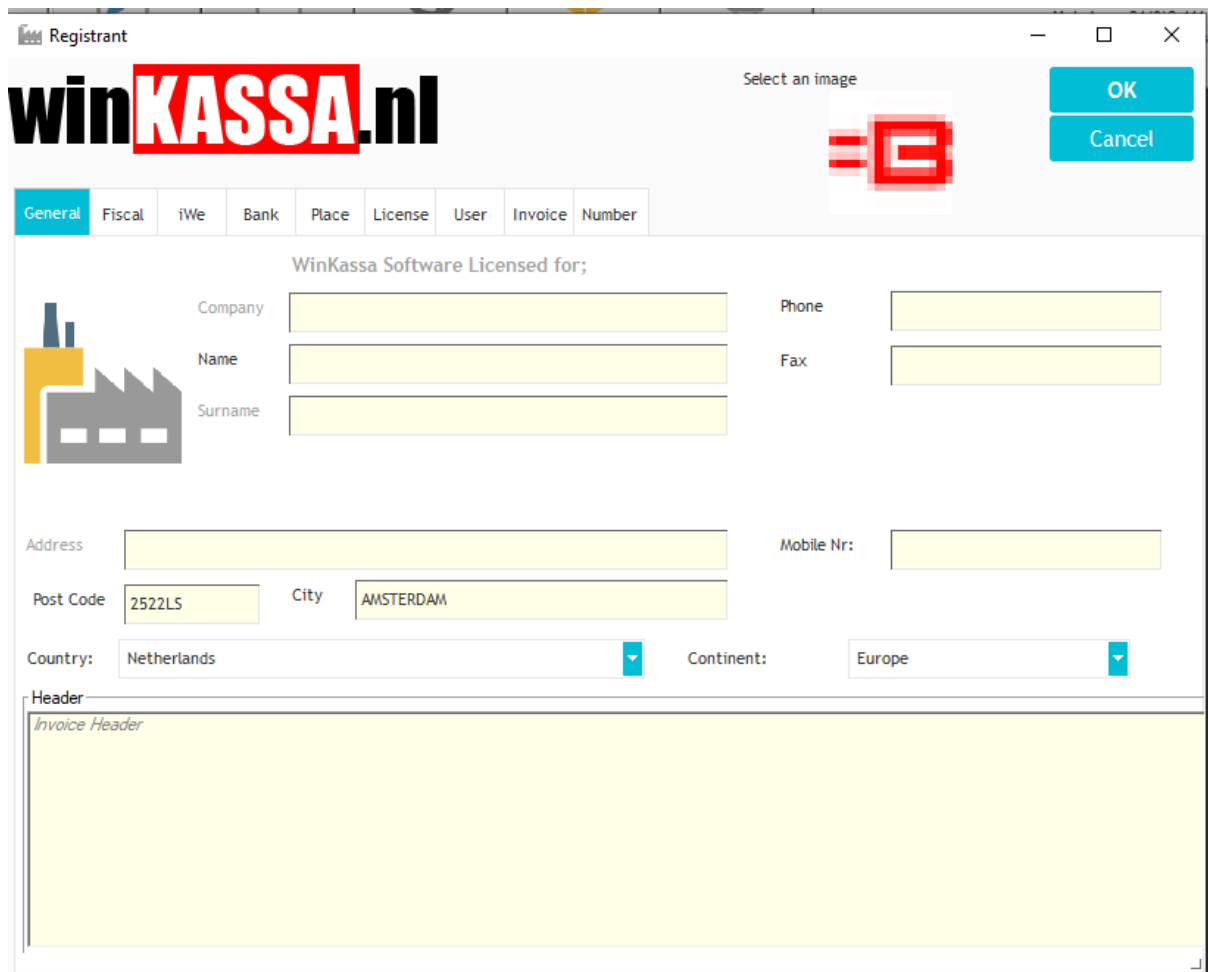
The sample data will now be deleted successfully. Restart the software to activate the 30-day free trial again.

Also you can delete data as

from C:\BircanWKL\DataWKL

4. Company Registration Details

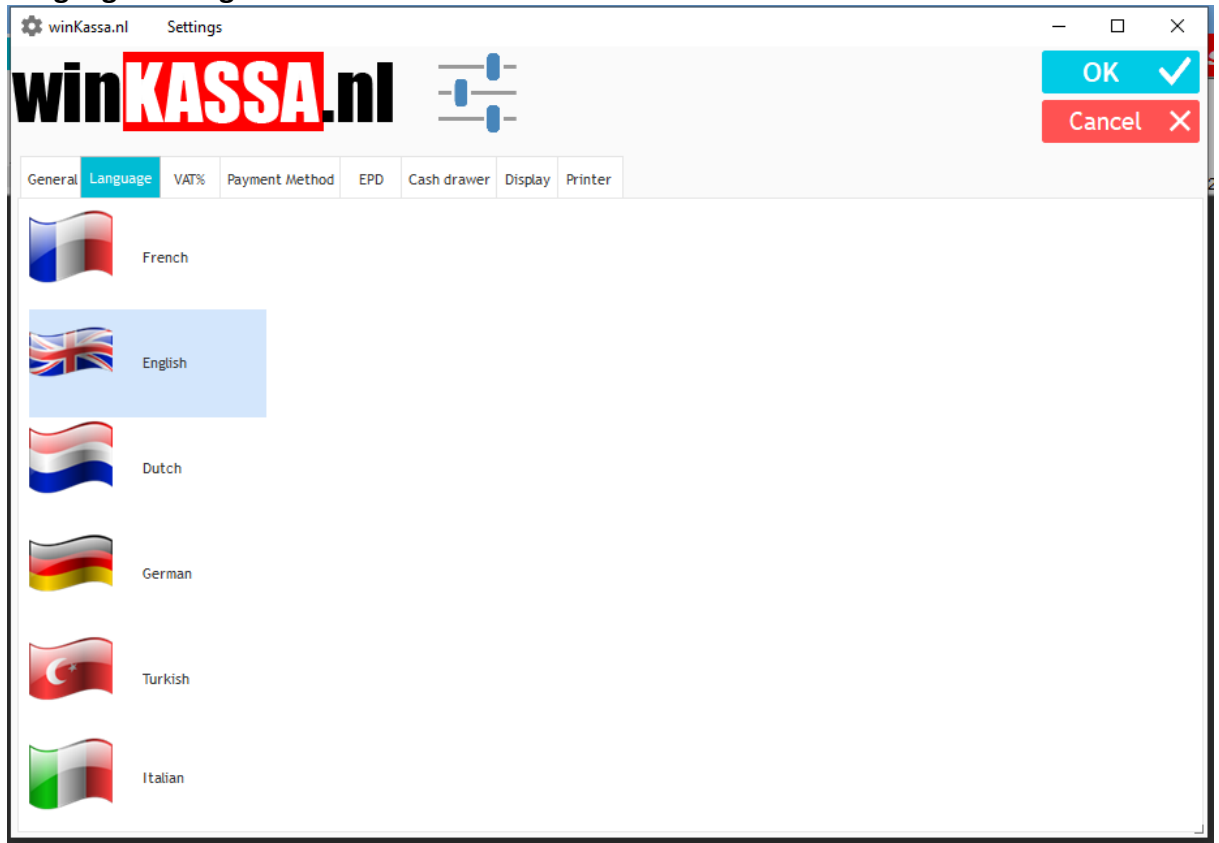
Before entering your own products, complete the registration details.



The screenshot shows the 'Registrant' window of the WinKassa software. The window has a title bar with standard OS controls. The main area features the 'winKASSA.nl' logo on the left and a 'Select an image' button with a red 'G' icon on the right. Below the logo is a tabbed interface with 'General' selected. The 'General' tab contains a form for company registration. The form includes fields for 'Company', 'Name', 'Surname', 'Phone', 'Fax', 'Address', 'Post Code' (pre-filled with '2522LS'), 'City' (pre-filled with 'AMSTERDAM'), 'Country' (pre-filled with 'Netherlands'), and 'Mobile Nr:'. There are also dropdown menus for 'Continent' (pre-filled with 'Europe'). At the bottom, there is a 'Header' section with a large yellow area for 'Invoice Header'.

1. Menu 1 – File
2. 7 – User / Registrant
3. Enter:
 - City
 - Postal Code
 - Country
4. Save using **F5** or **OK**

5. Language Settings



1. Menu **9 – Extra**
2. **5 – Settings**
3. Open **Language (Tab 2)**
4. Select your preferred language
5. Save with **F5** or **OK**

6. VAT (Tax) Configuration

- There is **no limit** to the number of VAT rates.

winKASSA.nl Settings

General Language **VAT%** Payment Method EPD Cash drawer Display Printer

TAX Rate	VAT Label
0	Verpakking
9	Laag /Food
21	Hoog /Non Food

Delete

VAT Percentage

☐ Automatically change sales price

☐ Change group VAT rates automatically

To configure VAT rates:

- Menu **9 – Extra**
- 5 – Settings**
- VAT (Tab 3)**
- Enter:
 - VAT percentage in the left column
 - Description in the right column
- Save with **F5** or **OK**

7. Receipt / Ticket Settings

The screenshot shows the 'winKASSA.nl Settings' window with the 'Cash drawer' tab selected. The window has a title bar with standard OS controls and a logo. Below the logo is a tabbed interface with 'General', 'Language', 'VAT%', 'Payment Method', 'EPD', 'Cash drawer', 'Display', and 'Printer'. The 'Cash drawer' tab is active, showing a 'Cash Drawer Configuration' section. This section includes a checkbox for 'Cash and Save button (Not Open Cash Drawer)', an 'Opening Amount of Cash Register' field, and a 'Type Port' dropdown set to 'COM'. Below this are 'Port number' (set to 1) and 'Bauds Rate' (set to 19200) fields, each with a 'Save' button. A 'Test Port' button is also present. At the bottom, there is a 'Ticket Header and Footer' section with two columns: 'Ticket Title / Header' and 'Bottom message'. The 'Ticket Title / Header' column has four text input fields for 'Name', 'Address', 'Post Code _City', and 'Tel:'. The 'Bottom message' column has four text input fields for 'Line 1 Bottom' and 'Line 2 Bottom' (each repeated twice).

winKASSA.nl Settings

winKASSA.nl

General Language VAT% Payment Method EPD **Cash drawer** Display Printer

Cash Drawer Configuration

☐ Cash and Save button (Not Open Cash Drawer)

Opening Amount of Cash Register

Type Port COM Save

Port number 1 Test Port

Bauds Rate 19200

Ticket Header and Footer

Ticket Title / Header	Bottom message
Name	Line 1 Bottom
Address	Line 2 Bottom
Post Code _City	Line 1 Bottom
Tel:	Line 2 Bottom

7.1 Receipt Header

1. Menu 9 – Extra
2. 5 – Settings
3. Cash Drawer (Tab 6)

Ticket Title / Header

- Store name
- Address
- Postal code and city
- Phone number

Note: Store names longer than **20 characters** may not display correctly
(This limitation is removed in the Pro version.)

Bottom Message

- Return policy
- Social media links
- Custom customer messages

Save using **F5** or **OK**

8. Customer Display Settings

The screenshot shows the 'winKASSA.nl Settings' window. The 'Display' tab is selected. The 'Customer Display Configuration' section includes a 'Display Port Name' dropdown set to 'COM1', a 'Test Display Port' button, and an 'Activate VGADisplay' checkbox. Below this, there are two input fields for 'Customer Display Message', labeled 'Line 1' and 'Line 2', with a 'Max: 2x20 Chr' limit. The window also features a 'winKASSA.nl' logo and a 'Settings' gear icon in the top left, and 'OK' and 'Cancel' buttons in the top right.

Supported displays:

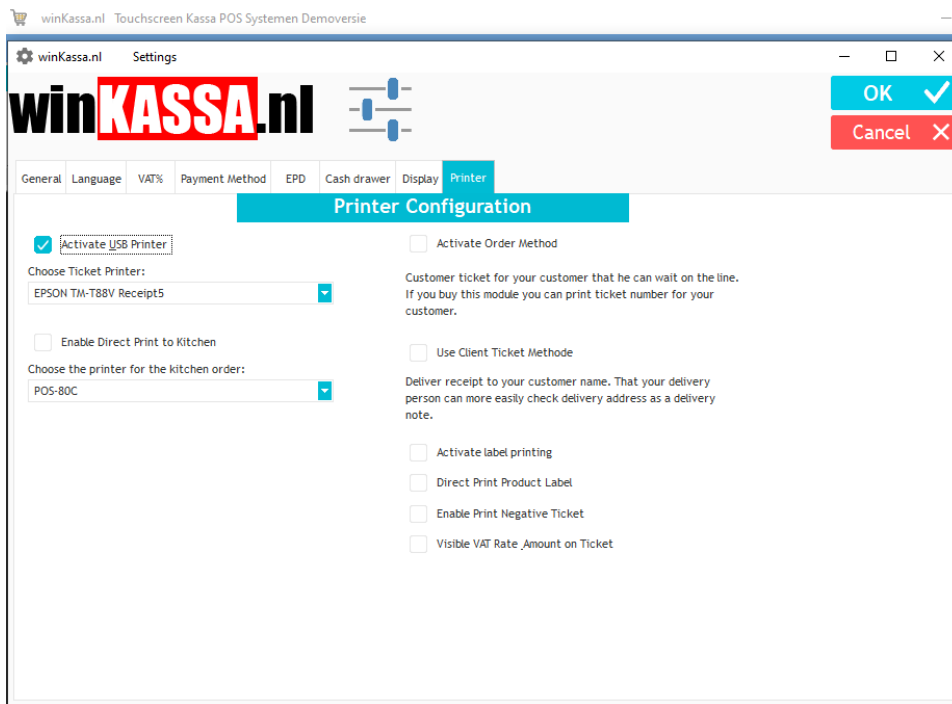
- Serial Display
 - VGA Display
1. Menu **9 – Extra**
 2. **5 – Settings**
 3. **Display (Tab 7)**
- Select the COM port connected to the customer display
 - Maximum **20 characters per line**

Example:

Welcome to
Your Shop Name

Save with **F5** or **OK**

9. USB Printer Configuration

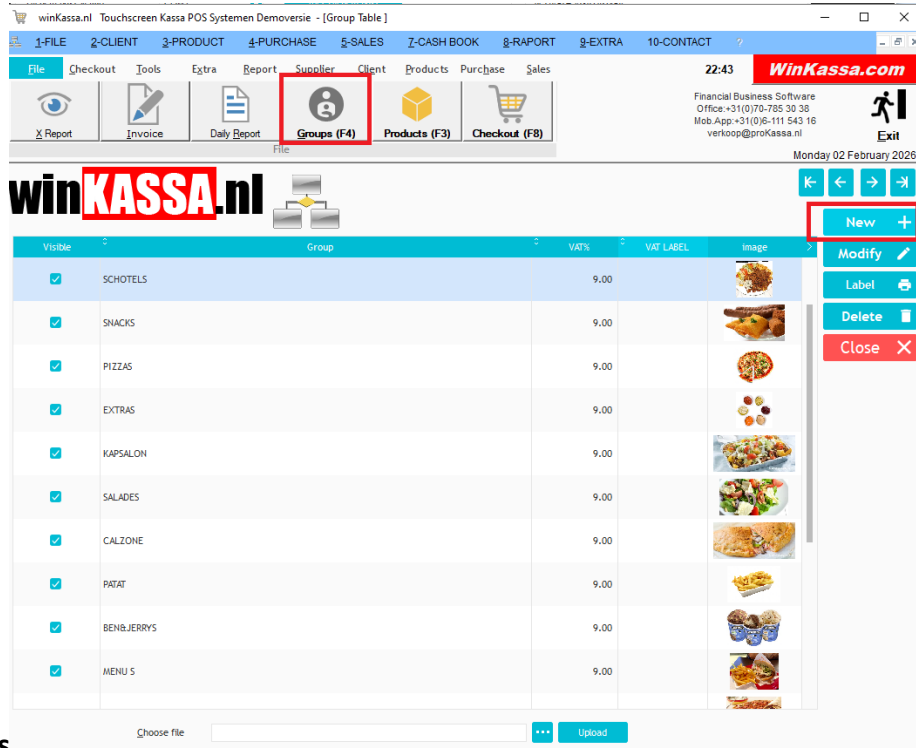


1. Menu 9 – Extra
2. 5 – Settings
3. Printer / Display (Tab 7)

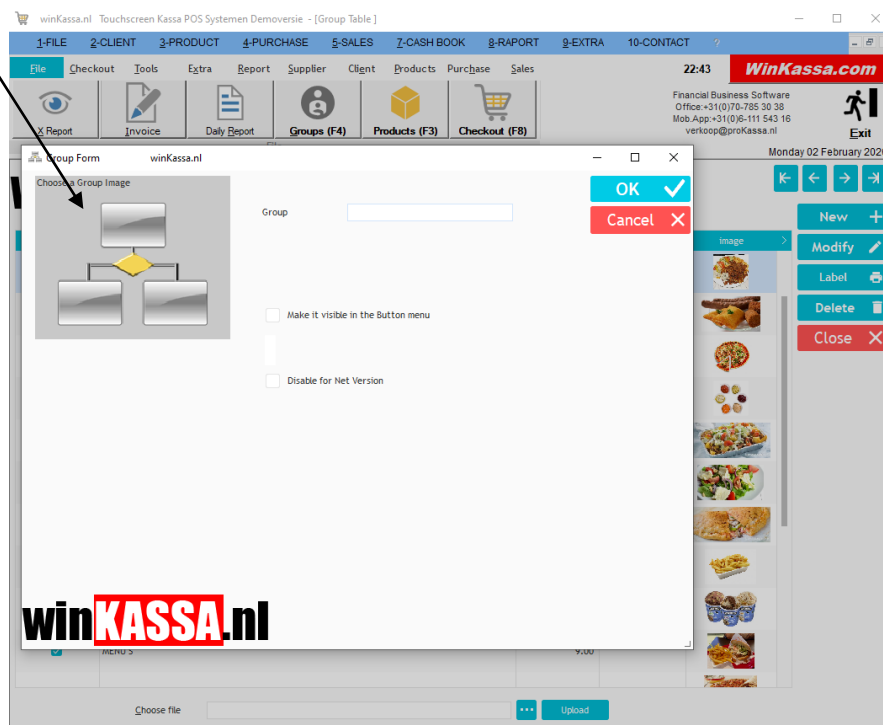
- Select your USB printer
- Activate using **Activate USB Printer**
- To show VAT rates on receipts, enable:
 - **Visible VAT rate on Ticket**

Save changes with **F5** or **OK**

10. Create Product



Groups



1. Click the **Group** button on the main screen
2. Click **New** on the right
3. Enter group details

For products without barcodes:

- Enable **Make visible in the button menu**

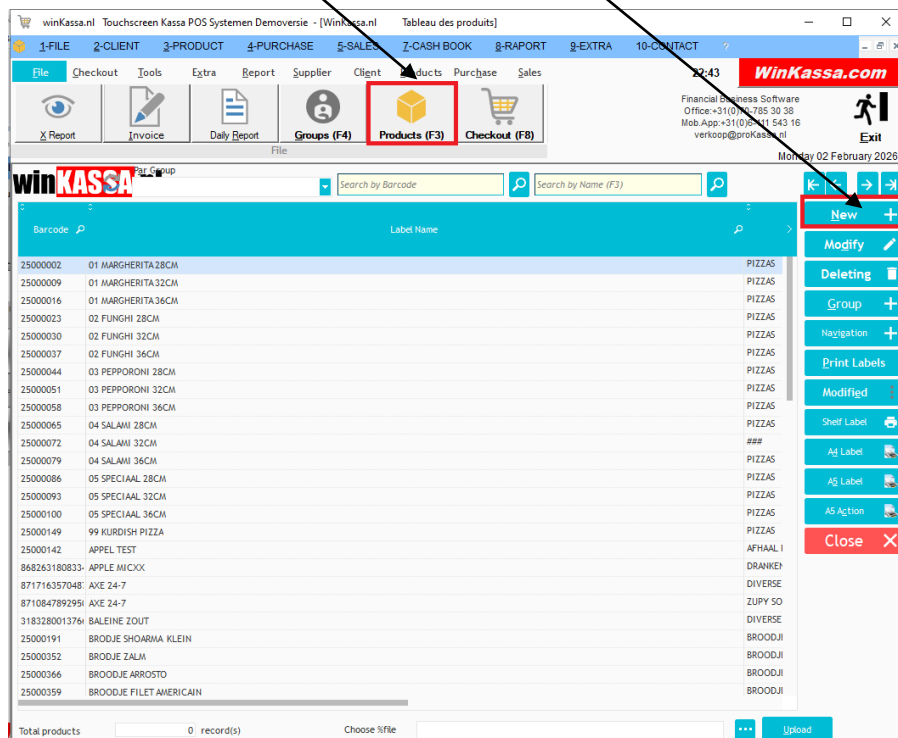
Feedback

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Add a group image:

- Click **Choose a Group Image**
- Select an image from your computer

Save using **F5** or **OK**

11. Product Table / Add Products

The screenshot shows the WinKassa POS software interface. The main menu at the top includes options like 1-FILE, 2-CLIENT, 3-PRODUCT, 4-PURCHASE, 5-SALES, 7-CASH BOOK, 8-RAPORT, 9-EXTRA, and 10-CONTACT. The '3-PRODUCT' tab is selected. The 'Product Form' dialog box is open, showing various fields for product information. A red arrow points to the 'Choose a Product Image' button, and another red arrow points to the 'Sales price with TAX' field.

1. Click **Product** on the main screen
2. Select **New**

Product details:

- Scan the barcode (it will appear automatically).
- Enter the product name/description.
- Select the product group.
- Choose a product image to create a button for products without a barcode.
- Press F8 or click on "Sales Price with TAX" to enter the VAT-inclusive price.

Bulk Import via Excel

- Import more than **50,000 products** without issues
- Contact support for assistance

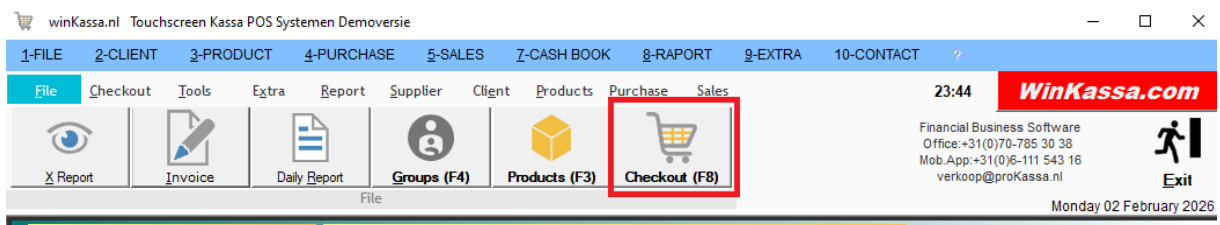
P.S. You can create dedicated groups or buttons for large-size or heavy products to make the sales process faster and easier.

12. Sales Screen

- Click the **Checkout** button to open the sales screen

Sales Functions

- Scan barcode: Adds product to the sales list
- 1 Red (–) button: **Remove selected product**
- 2 **Retour**: Process product returns
- 4 **OPEN**: **Open cash drawer**
- 5 **X Cancel**: Clear sales table
- 6 **Hold On**: Put transaction on hold
- 7 **Last Ticket**: Reprint last receipt
- **Total**: Proceed to payment window
- **Quantity Calculator**:
 - Change quantity or price
 - Add manual products not in the system



WinKassa.nl Shop Management & Sales Software

WinKassa.com

Date: 02/02/2026 Nr: 26000000001 CNR: 1

Barcode: Client: PARTICULIER VERKOOP

Total Paid: 9.00

Payback: 9.00

Amount After Discoun: 0.00

TOTAL

Close

BarCode	Caption	Qty	VAT	Price with VAT	AMOUNT
25000198	FANTA	1.000	9	1.50	1.50
90162909	REDBULL	1.000	9	2.00	2.00
25000184	BROODJE KIP KLEIN	1.000	9	3.00	3.00
25000352	BROODJE ZALM	1.000	9	4.00	4.00
5449000131	COCA COLA	-1.000	9	1.50	-1.50

Print X

Report Z

Table Menu

6 Hold on

7 Last Ticket

Cash Print

1

2 Retour

3 Div. Quantity

4 Open

5 Cancel

BROODJE SHOARMA

BROODJE ZALM

BROODJE ARROSTO

BROODJE FILET

BROODJE KIP KLEIN

GEMALEN GEMBER

AFHAAL PRIJZEN

BENJERRY'S

BROODJES

CALZONE

DRAINEN

EXTRAS

KAPSALON

MENU'S

OTHER

PATAT

PIZZAS

SALADES

SCHOTELS

SNACKS

TURKSE PIZZA

ZUPY SOEPEN

13. Payment Screen

- Select **Cash** or **POS/Card**
- Change is calculated automatically
- For mixed payments:
 - Enter cash amount first
 - Then select POS payment
- **CE** clears the current entry

Cash Button

- Use only if the customer pays the **exact amount**

After Payment

- **Print:** Print receipt
- **Save:** Save receipt
- **Cancel:** Return to sales screen

Example:

If the total is €5.20 and the customer gives €10.20:

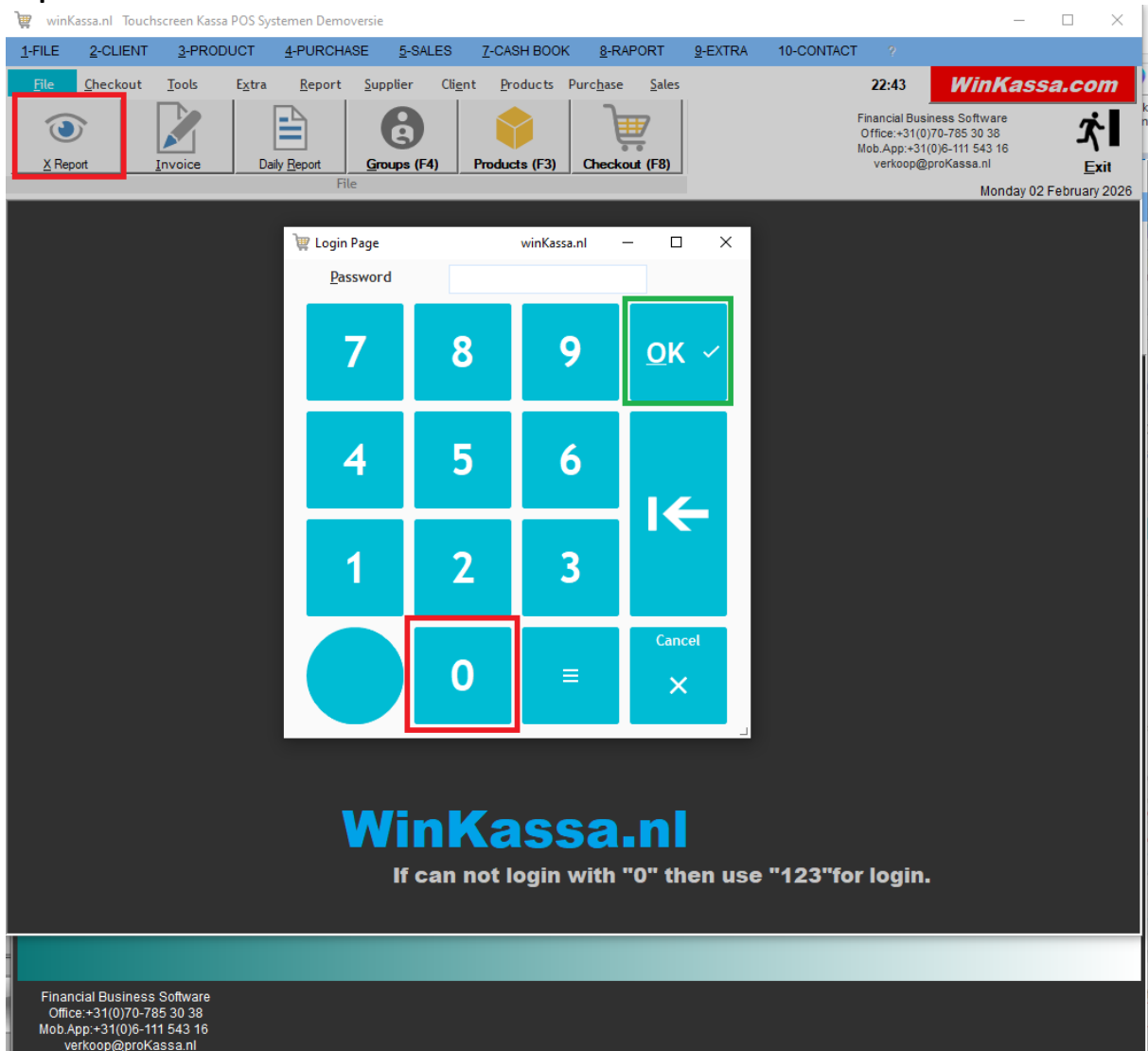
- Enter **0.20** first
- Change returned will be **€5.00**

Feedback

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14.

Reports

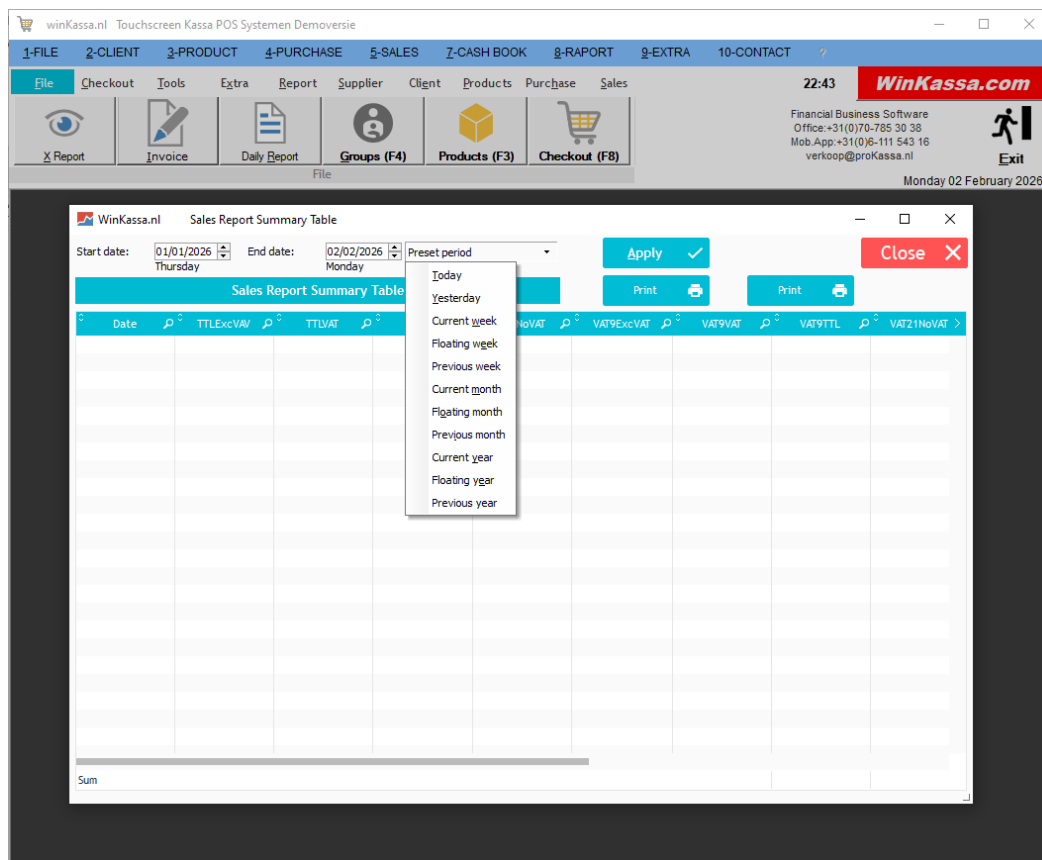


X Report (Sales Summary)

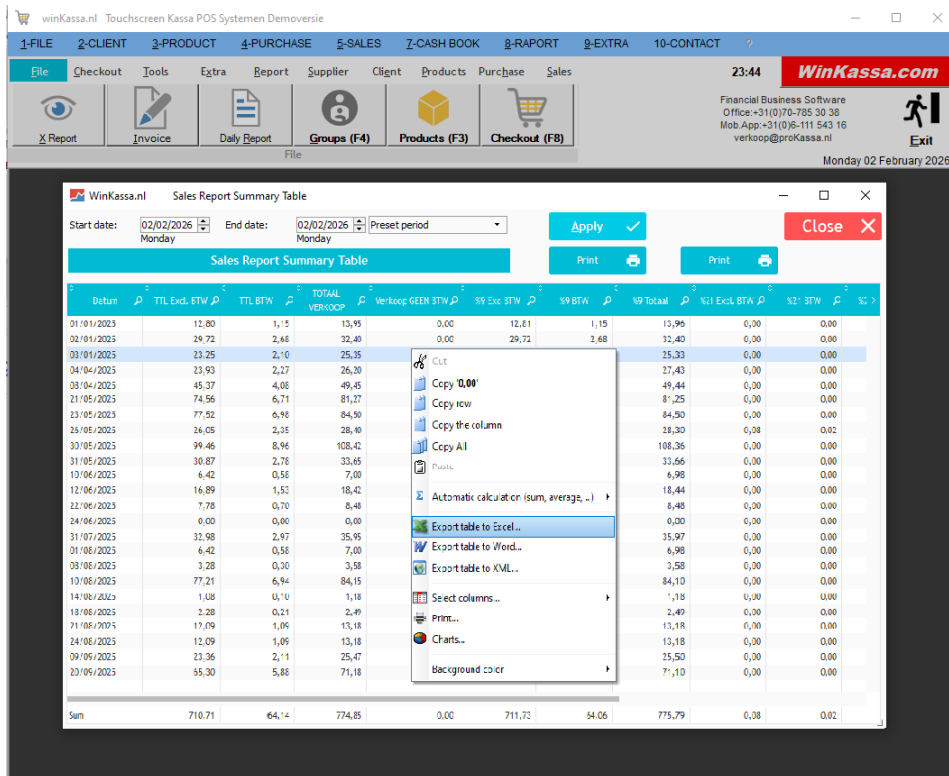
- Login code: 0 or 123

Menu path:

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- **8 – Overview**
- **5 – Sales**
- **3 – Sales Report Summary**

Features:

- Monthly or quarterly accounting reports
- Right-click to export to **Excel**

15. Suggestions and Advanced Versions

For suggestions or feedback, please contact us.

For large stores, multiple checkout points, and unlimited scalability:

- **WinKassa.nl**
- **WinRetail.nl**

Key features:

- European scale integration (10 brands)
- Cash drawer support
- Digital price labels
- Powerful, unlimited POS software

Feedback

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Free, reusable POS cash register software..

proKassa.nl

verkoop@prokassa.nl or visit <https://prokassa.nl/>

Feedback

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